

# COMBINED SYNOPSIS & SOLICITATION



**United States Consulate General Frankfurt, Germany**  
Supply and Delivery of Warehouse Forklift

**SOLICITATION NO. 19GE5021Q0025**

**Issued by:**

**American Consulate General  
Regional Procurement Support Office  
Giessener Strasse 30  
60435 Frankfurt am Main  
Germany**



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March 30, 2021

**Combined Synopsis and Solicitation**  
**Solicitation Number 19GE5021Q0025**

The American Consulate General Frankfurt hereby provides the following Combined Synopsis and Solicitation for:

Supply and delivery of one (1) narrow aisle lift truck for the U.S. Consulate General Frankfurt, Germany. All interested sellers shall carefully review this solicitation and offer equipment in accordance with the specifications provided herein.

The evaluation of offers will be based on the Lowest-Priced, Technically Acceptable (LPTA) approach. It is the offeror's responsibility to prove that the equipment it is offering meets the requested specifications.

**Synopsis:**

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; offers are being requested and a written solicitation will not be issued. The solicitation number is 19GE5021Q0025 and is issued as a Request for Quotations (RFQ), unless otherwise indicated herein.

The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular FAC 2021-05, effective March 10, 2021.

**Contract Type:**

The Government intends to award a single, firm fixed-price contract to the responsible offeror whose offer is evaluated as the lowest-priced and technically acceptable. The total price shall include all labor, equipment, delivery charges, materials, overhead, profit, insurance, warranty, customs clearance, and all other expenses necessary to deliver the required supplies. No additional sums will be payable on account of any escalations in the cost of materials, equipment, or labor, or because of the Contractor's failure to properly estimate or accurately predict the cost or difficulty of achieving the results required by this contract. Nor will the contract price be adjusted on account of fluctuations in currency exchange rates.

**Term of Contract:**

This ensuing contract shall be effective from the date of the Contracting Officer's signature and shall remain valid until all items are received and accepted by the Government.

**Compliance with Specifications:**

Offerors shall also provide with their offer, at a minimum, existing product literature substantiating the acceptability of their offered product in accordance with this solicitation's specifications provided in the solicitation. Failure to provide this information will result in a 'non-responsive' offer and removal from award consideration.

**Descriptive Literature Required:**

*Definition:* (a) "Descriptive literature" means information (e.g., cuts, illustrations, drawings and original manufacturers' brochures) that is submitted as part of an offer. Descriptive literature is required to establish, for the purpose of evaluation and award, details of the product offered that are specified elsewhere in the solicitation and pertain to significant elements such as (1) design; (2) materials; (3) components; (4) performance characteristics; and (5) methods of manufacture, assembly, construction, or operation. The term includes only information required to determine the *technical acceptability* of the offered product. It does not include other information such as that used in determining the responsibility of a prospective contractor or for operating or maintaining equipment. (b) Descriptive literature must be (1) identified to show the item(s) of the offer to which it applies and (2) received by the time specified in this solicitation for receipt of offers. (c) Data displaying more than one model or size shall be clearly marked so as to indicate the specific item being offered. (d) Offers which do not present sufficient information to permit complete technical evaluation by the Government may be rejected. It is the offeror's responsibility to prove that their proposed solution meets the requested specifications, subject to any limitations elsewhere in this solicitation.

**Other Specific Requirements:**

- If applicable, the Contractor shall comply with all import requirements mandated by the Government of Germany. Further, the Contractor shall provide all the necessary documentation required at destination for importation of the proposed equipment.
- The Contractor shall obtain all necessary export licenses regardless of shipping method. The Contractor shall state in its export license request that this is a U.S. government funded contract.
- All manuals and literature shall be in the English language.

**Basis of Price:**

The price of all items shall include their transportation f.o.b. destination to the designated delivery point in accordance with FAR 52.247-34.

**Warranty:**

The Contractor shall provide a copy of standard warranty information unless indicated otherwise. The warranty applies as of the date the equipment is received and accepted at the delivery location. The cost of warranty shall be included in the equipment price.

**Delivery:**

Delivery shall be made F.O.B. destination as soon as possible but not later than sixty (60) days from the date of contract award.

Delivery shall be made to the following address:

U.S. Consulate General Frankfurt  
ATTN: *\*(to be advised on award)*  
Giessener Strasse 30  
60345 Frankfurt am Main  
Germany

**Marking and Submission of Documents:**

The cargo must be clearly marked with the requisition and purchase order number (*to be advised on award*). If applicable, the Contractor shall provide delivery information or certificates of origin and shipping documents for the required goods being imported to the Point of Contact (POC) (*to be advised on award*) in advance of delivery.

**Coordination:**

The Contractor shall coordinate the delivery of the items with the following Points of Contact (POC): *(to be advised on award)*.

**Condition of Delivered Equipment:**

Only new equipment is authorized. The equipment must be in original packaging, never used, and not altered in any way.

**APPLICABLE CLAUSES AND PROVISIONS**

The full text of the referenced FAR and DOSAR clauses may be accessed electronically at <https://www.acquisition.gov/content/regulations>.

The selected Offeror must comply with the following commercial item terms and conditions, which are incorporated herein by reference: FAR 52.212-1, Instructions to Offerors - Commercial Items applies to this acquisition; FAR 52.212-2, Evaluation – Commercial Items; [FAR 52.212-3, Offeror Representations and Certifications - Commercial Items and FAR 52.204-24 – Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment to be completed with other certifications and submitted with the offer]; FAR 52.212-4, Contract Terms and Conditions - Commercial Items, 52.203-18; FAR 52.204-7; 52.204-13; 52.204-16; 52.204-18; 52.232-40; 52.247-34; DOSARS 652.232-70; 652.242-73; 652.243-70; 652.247-70; 652.247-71.

**Addendum to FAR 52.212-4 Contract Terms and Conditions – Commercial Items (Deviation 2017-02)**

The whistleblower protection of 41 U.S.C 4712 has been removed from paragraph (r) of FAR clause 52.212-4. The following revised paragraph applies:

(r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.

(End of Clause)

FAR 52.212-5, Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items - the applicable clauses under paragraph (b) are: 52.204-10; 52.209-6; 52.222-19; 52.222-50; 52.223-18; 52.225-13; 52.232-33 [U.S. firms: 52.222-21; 52.222-26; 52.222-36].

The following clauses and provision(s) are provided in full text:

**Addendum to FAR 52.212-2 Evaluation – Commercial Items (Oct 2014)**

The Government will award a contract resulting from this solicitation to the responsible offeror (as determined within the meaning of FAR Part 9, paragraph 9.104), whose offer conforms to the solicitation and is determined to be the most advantageous solution to the Government, price and other factors considered. Evaluation will be based on offeror's submission and the provision at FAR 52.212-2, as provided in this solicitation.

The Government reserves the right to award without any discussions. The following factors shall be used to evaluate offers:

(a) The following factors shall be used to evaluate offers:

**(i) Price**

The price will be evaluated by the lowest price including all costs for supplying and delivering the equipment.

**(ii) Technical Capability/Acceptability**

Technical capability is equal to price.

(b) A written notice of award or acceptance of an offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

**52.214-34 Submission of Offers in the English Language (Apr 1991)**

Offers submitted in response to this solicitation shall be in the English language. Offers received in other than English shall be rejected.

(End of Provision)

**52.225-17 Evaluation of Foreign Currency Offers (Feb 2000)**

If the Government receives offers in more than one currency, the Government will evaluate offers by converting the foreign currency to United States currency using <http://ice.cgfs.state.sbu> in effect as follows:

- (1) On the date specified for receipt of offers if award is based on initial offers; otherwise
- (2) On the date specified for receipt of proposal revisions.

(End of provision)

**Addendum to FAR 52.212-1 Instruction to Offerors – Commercial Items (Jun 2020)**

Pursuant to FAR 12.302(d), the provision at FAR 52.212-1, Instruction to Offerors – Commercial Items (Oct 2018) is augmented as follows:

- 1) Preparation of Offers - Offerors shall prepare and submit its offer in two (2) volumes as set forth below.

**VOLUME I:**

**1. PRICING**

- (i) The offeror shall complete the table below:

<b>CLIN</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Price</b>
0001	Forklift in accordance with the technical specifications*.	Each	1	
0002	Shipping Charges, F.O.B. Destination Frankfurt, Germany	Lot	1	
0003	Value Added Tax (if applicable)	Lot	1	

CURRENCY: \_\_\_\_\_

**2. REPRESENTATIONS AND CERTIFICATIONS**

The offeror shall complete the two provisions below:

**52.212-3 Offeror Representations and Certifications - Commercial Items (FEB 2021)**

The Offeror shall complete only paragraph (b) of this provision if the Offeror has completed the annual representations and certification electronically in the System for

Award Management (SAM) accessed through <https://www.sam.gov>. If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (v) of this provision.

**52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (OCT 2020).**

**VOLUME II:**

**1. TECHNICAL CAPABILITY**

The proposed supply shall meet all of the minimum technical specifications and the delivery terms contained herein. In addition, the offeror shall provide:

- (A) Descriptive Literature.
- (B) Delivery confirmation providing delivery within sixty (60) calendar days of award.
- (C) Warranty provisions: Standard warranty is implied and shall be included in the contract price.
- (D) Technical Compliance Matrix:

<b>REQUIRED SPECIFICATIONS*:</b>	<b>OFFERED SPECIFICATIONS (TO BE COMPLETED BY OFFEROR)</b>
<p><b>CLIN 0001:</b>            Stand-up narrow aisle reach truck that is capable of maneuvering between 112 in wide aisles</p> <p>Dimensions within 48 inches weight; 95 inches guard height, 36 inches length</p> <p>36-volt electric power</p> <p>Load capacity 4500 lbs.</p> <p>Load center 24 inches</p> <p>Operator type: reach (sit/stand)</p> <p>Lift height at least 198 inches</p> <p>Guard height within 89 inches</p> <p>Forks: L * W * T (36 in *4 in * 1.75 in)</p>	

<b>REQUIRED SPECIFICATIONS*:</b>	<b>OFFERED SPECIFICATIONS (TO BE COMPLETED BY OFFEROR)</b>
<p>Adjustable seat and backrest</p> <p>Head length; 55.67-64.79 in</p> <p>Max. lift height: 442 in</p> <p>Overall collapse height 89 inches</p> <p>Overall extended height 246 inches</p> <p>Battery removal: side</p> <p>Battery type: lead acid</p> <p>Minimum straddle OD 42 inches</p> <p>AC hydraulic with electric power steering</p> <p>Anti-slip traction control</p> <p>Overhead guard</p> <p>Drive tire rotates 190 degree</p> <p>Tilting fork carriage</p> <p>Key switch</p> <p>Horn</p> <p>Emergency power disconnect</p> <p>Reverse steering</p> <p>Static strap</p> <p>auxiliary lighting</p> <p>Variable Side Stance</p> <p>Confirm local availability of maintenance as needed within 48 hours of call. Provide name,</p>	

<b>REQUIRED SPECIFICATIONS*:</b>	<b>OFFERED SPECIFICATIONS (TO BE COMPLETED BY OFFEROR)</b>
email address and telephone number of local service provider.  Local availability of spare parts  Charging station compatibility: US output 36V  German power input 200/ 346V (input source: German 16A-6h; 3P+N+; 200/346V; 240/415V; 1419 plug type, CEE plug)	

**SUBMISSION OF OFFERS:**

The complete offer submission shall include:

- (1) Volume I - Price Offer and Representations and Certifications
- (2) Volume II - Technical Capability - Descriptive literature, delivery confirmation, warranty provisions, and completed Technical Compliance Matrix.

**Submission of Questions:**

Interested parties may submit any questions concerning the solicitation as soon as possible but not later than **1600hrs Central European Time (CET) on Tuesday, April 6, 2021** via email to Kenneth Mamba at [MambaKG@state.gov](mailto:MambaKG@state.gov) and [FrankfurtRPSO@state.gov](mailto:FrankfurtRPSO@state.gov). The email subject line must read "Solicitation 19GE5021Q0025". **Late questions may not be considered.**

**Offer due date:**

Offers shall be submitted as soon as possible but **not later than 1600hrs Central European Time (CET) on Wednesday, April 14, 2021** via email to Kenneth Mamba at [MambaKG@state.gov](mailto:MambaKG@state.gov) and [FrankfurtRPSO@state.gov](mailto:FrankfurtRPSO@state.gov). The email subject line must read "Solicitation 19GE5021Q0025". The size shall not exceed 45MB.

**Late submissions shall not be considered.**

**Applicable laws and regulations:** Solicitation and award will be subject to laws and regulations of the United States of America.

{END OF SOLICITATION}