

**CLAUSES FOR PURCHASE ORDERS AND BLANKET PURCHASE AGREEMENTS  
AWARDED BY DOMESTIC CONTRACTING ACTIVITIES  
(Current thru FAC 2005-83; July 2, 2015)**

**NON-COMMERCIAL ITEMS**

**FAR 52.252-2 Clauses Incorporated By Reference (FEB 1998)**

This purchase order or BPA incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://acquisition.gov/far/index.html>

DOSAR clauses may be accessed at: <http://www.statebuy.state.gov/dosar/dosartoc.htm>

**FEDERAL ACQUISITION REGULATION (48 CFR Chapter 1) CLAUSES**

<b>NUMBER</b>	<b>TITLE</b>	<b>DATE</b>
52.204-7	System for Awards Management	APR 2015
52.204-9	Personal Identity Verification of Contractor Personnel (if order requires contractors to have physical access to a federally-controlled facility or access to a Federal information system)	JAN 2011
52.213-2	Invoices (if order is for subscriptions with advance payments)	JUL 2015
52.213-4	Terms and Conditions – Simplified Acquisitions (Other Than Commercial Items)	JUL 2015
52.217-6	Options for Increased Quantity (if order contains options where the quantity is expressed as a percentage of the basic order quantity or as an additional quantity of a specific line item)	MAR 1989
52.217-8	Option to Extend Services (if order is for services and contains options)	NOV 1999
52.217-9	Option to Extend the Term of the Contract (if order is for services and contains options) Fill-in for paragraph (a): “the performance period of the order or within 30 days after funds for the option become available, whichever is later.” Fill-in for paragraph (c): _____ <i>[insert time frame]</i>	MAR 2000
52.219-6	Notice of Total Small Business Set-Aside (if order was a total small business set-aside) Alternate I (for products in a class for which SBA has waived the nonmanufacturer rule) Alternate II (if FPI was included in the competition)	NOV 2011 NOV 2011 NOV 2011

52.219-7	Notice of Partial Small Business Set-Aside (if order was a partial small business set-aside) Alternate I (for products in a class for which SBA has waived the nonmanufacturer rule) Alternate II (if FPI was included in the competition)	JUN 2003 OCT 1995 MAR 2004
52.219-27	Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (if order was a total SDVOSB set-aside)	NOV 2011
52.219-28	Post-Award Small Business Program Rerepresentation (if order exceeds the micropurchase threshold and will be performed in the United States or its outlying areas)	APR 2015
52.222-50	Combating Trafficking in Persons Alternate I (applies when notified of specific U.S. directives or notices regarding trafficking in persons)	APR 2015
52.223-6	Drug-Free Workplace (if order is with an individual)	APR 2015
52.223-17	Affirmative Procurement of EPA-designated Items in Service and Construction Contracts	MAY 2008
52.223-18	Encouraging Contractor Policies for Banning Texting while Driving	AUG 2011
52.226-5	Restrictions on Subcontracting Outside Disaster or Emergency Area (if order is placed under the local set-aside authority)	NOV 2007
52.227-14	Rights in Data – General (if order involves the production, furnishing, or acquiring of data)	APR 2015
52.227-17	Rights in Data – Special Works (if order is for the compilation or production of data for the Government’s own use)	APR 2015
52.228-3	Workers’ Compensation Insurance (Defense Base Act) (if order is for services to be performed overseas and contractor employees are covered by Defense Base Act insurance)	JUL 2014
52.228-4	Workers’ Compensation and War-Hazard Insurance Overseas (if order is for services to be performed overseas and contractor employees are <u>not</u> covered by Defense Base Act insurance)	APR 1984
52.232-36	Payment by Third Party (if payment will be made through the Governmentwide purchase card)	MAY 2014
52.233-1	Disputes	APR 2015
52.237-2	Protection of Government Buildings, Equipment, and Vegetation (for services to be performed on USG installations)	APR 1984
52.237-11	Accepting and Dispensing of \$1 Coin (for services that involve business operations conducted in U.S. coin and currency)	SEP 2008
52.242-17	Government Delay of Work (for supplies)	APR 1984

52.243-1	Changes – Fixed Price	APR 2015
52.245-1	Government Property (if the Department will provide Government property to the contractor for performance)	APR 2015
52.247-35	F.o.b. Destination, Within Consignee’s Premises (for supplies requiring inside delivery)	APR 2015

**DEPARTMENT OF STATE ACQUISITION REGULATION (48 CFR Chapter 6)  
CLAUSES**

<b>NUMBER</b>	<b>TITLE</b>	<b>DATE</b>
652.229-70	Excise Tax Exemption Statement for Contractors Within the United States (for supplies to be delivered to an overseas post by a U.S. contractor)	JUL 1988
652.237-72	Observance of Legal Holidays and Administrative Leave (for services where performance will be on-site in a Department of State facility)	APR 2004
652.239-71	Security Requirements for Unclassified Information Technology Resources (for services that include information technology or services in which the contractor will have physical or electronic access to Department information that directly supports the mission of the Department)	SEP 2007
652.242-70	Contracting Officer’s Representative (if a COR will be named) Fill for paragraph (b): “The COR is ”	AUG 1999
652.242-72	Shipping Instructions (for supplies to be delivered to an overseas post by a U.S. contractor)	DEC 1994

The following clause is provided in full text, and is applicable for orders for services that will require contractor employees to perform on-site at a DOS location and/or that require contractor employees to have access to DOS information systems:

**652.204-70 Department of State Personal Identification Card Issuance Procedures (MAY 2011)**

(a) The Contractor shall comply with the Department of State (DOS) Personal Identification Card Issuance Procedures for all employees performing under this contract who require frequent and continuing access to DOS facilities, or information systems. The Contractor shall insert this clause in all subcontracts when the subcontractor’s employees will require frequent and continuing access to DOS facilities, or information systems.

(b) The DOS Personal Identification Card Issuance Procedures may be accessed at <http://www.state.gov/m/ds/rls/rpt/c21664.htm>.

(End of clause)