



**AMERICAN CONSULATE GENERAL
Regional Procurement Support Office**

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Germany

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February 26, 2016

**REQUEST FOR QUOTATION
Purchase Request: 5076287**

The American Consulate General Frankfurt hereby requests a quote for the following project:

**Access Equipment for Multi-purpose Building
HVAC System COB Frankfurt, Germany**

The Consulate Frankfurt requires services for the installation of a metal stairway on the exterior of the so called "Multi-Purpose Building". The Contractor shall provide construction services as outlined in the Statement of Work.

Pursuant to Subpart 36.204 of the Federal Acquisition Regulation (FAR), the estimated magnitude for the entire project is between \$25,000.00 and \$100,000.00 U.S. Dollars, for which a purchase order will be issued.

Companies interested in providing a quote shall express their interest by written correspondence to the contract specialist, Mr. Chris Ramey at the above e-mail address **no later than March 11, 2016** using the PR Number 5076287 in the subject line. DO NOT TELEPHONE. All quotations must include: Name of Firm, Contact Name, Telephone, and Email Address of Point of Contact and Complete Physical and Mailing Address of Firm, valid DUNS Number and proof of SAM registration (or indication that SAM registration will be obtained). Site visits (if required) can be coordinated with Mr. Timothy Costello (CostellTM@state.gov), tel. or Mr. Manfred Krieger (KriegerM@state.gov), with Mr. Ramey (RameyCA@state.gov) in cc.

Firms shall be knowledgeable in written and spoken English and possess **all appropriate permits and licenses to perform work in Germany.**

The award will be subject to the laws and regulations of the United States of America and is being competed utilizing full and open competition procedures.

STATEMENT OF WORK

Access Equipment for Multi-purpose Building HVAC System COB Frankfurt, Germany

I. GENERAL INFORMATION

This Statement of Work is intended to identify basic requirements for the installation of a metal stairway on exterior of the so called “Multi-Purpose Building” at the U.S. Consulate Frankfurt and provide applicable criteria which the local contractor must use for the preparation of performance of this work.

II. PROJECT REQUIREMENTS

A. Description of Project:

The United States Government (USG) Department of State (DOS), Consulate Frankfurt requires services for the installation of a metal stairway on the exterior of the so called “Multi-Purpose Building” at the US Consulate Frankfurt and the removal and disposal of the existing access ladder. This requirement has been based upon safety issues regarding the access to HVAC systems located on the roof of the building. Present system is not sufficient to allow technicians’ safe access to the roof while carrying tools or equipment required for maintenance or repair of HVAC systems for the Multi-Purpose Building.

A rough sketch of the proposed stairway with building dimensions will be provided by post.

B. General Requirements:

- The work requires construction services as described herein.
- The Contractor shall maintain a system of quality assurance and quality control to ensure that the work being performed meets the requirements of this contract.
- The Contractor will insure safe work practices and the use of personal protective equipment for personnel performing the work.
- The Contractor will be responsible for supplying tools, ladders, wagons, dollies and lifting devices for the work being performed.

C. Specific Requirements (Minimum)

- Contractor will be responsible for construction planning and load calculations of stairs based on rough concept drawing provided by the facilities department US Consulate Frankfurt.
- Contractor will be responsible for the dismantling and disposal of removed existing fire ladder.
- Contractor will be responsible for the disposal of earth and stone removed to facilitate footing/foundation construction.
- Contractor will be held responsible for unnecessary damage caused by the removal or installation of mechanical equipment such as scrapes, scratches or damage to surrounding equipment, walls, doors, and doorframes. Care should be taken when moving equipment with sharp edges to avoid injury to persons and damage to the building.
- Coordination of deliveries and pick-ups of material must be made to concur with regulations concerning access to the Consulate compound and access to internal gates.
- Contractor will install metal stairs in a two tier form (depicted in concept drawing) with platforms at roof access point (extending over the roof cap) and a halfway middle platform. Construction shall be galvanized steel outside beams with steel vertical support columns. Support columns will terminate/anchor at ground level with concrete support footings. A total of 30 steps with 15 to middle platform and 15 to roof access platform. Width of steps and platforms will be 1000mm and made of galvanized steel grating with 30X30mm openings and a reinforced leading step edge.
- Railings will be one sided on stairs (hand rails) and middle platform.
- Hand rails will be extended to the top platform and guard rails will be installed on this upper platform in a manner to provide fall protection on all sides.
- Guardrails and hand rails will be tubular steel with vertical supports, and horizontal middle and upper rails.

- Two vertical posts and a gate with cylinder lock will be installed at base of stairway to limit access to roof.
- At minimum Q188 Class forms and of C25/0-32 concrete will be used for base footings.

D. Construction Planning and Drawings:

- Contractor shall provide technical planning and shop drawings with proportions in relation to building and surfaces which directly reflect the proposed construction.
- COR approval of drawings and proposed work plan shall be required before permission to proceed with construction is given.

E. Special Requirements:

- The Contractor shall be Responsible for obtaining local information, translating documents, etc. The Contractor's proposal shall reflect the cost and extent of these services as determined by the Contractor, to be required. The Contractor shall be responsible to insure that the work will be accomplished in an organized and timely manner.
- The Contractor shall have a full time Project Supervisor on site during all working hours.
- The Contractor shall develop a construction schedule to minimize the effect of operations at COB. Such schedule shall be coordinated with and approved by the COR.

III. CODE COMPLIANCE

All work must comply with the German Standards according to the different Codes (Normen) which are given for the design and installation of external metal stairways, supporting structures and foundation/footing installation and the anchoring of metal supports to concrete and masonry.

Inconsistencies shall be brought to the COR's attention in writing. The COR will resolve any inconsistencies.

IV. INSPECTION

- A.** The Contractor shall maintain a system of quality assurance and quality control to ensure that the performance of work meets the requirements of this contract. The Government reserves the right, as provided herein, to inspect the Contractor's work as well as his system of QA/QC.
- B.** The Contractor's key individual responsible for quality assurance and control is _____.

V. ACCEPTANCE

- A.** Acceptance of deliverable items shall be by the Contracting Officer's Representative. Acceptance or use of documents developed under this contract shall not in any way relieve the Contractor of responsibility for the design.

ELEVATION EAST

SCALE 1:100

2
W01W03

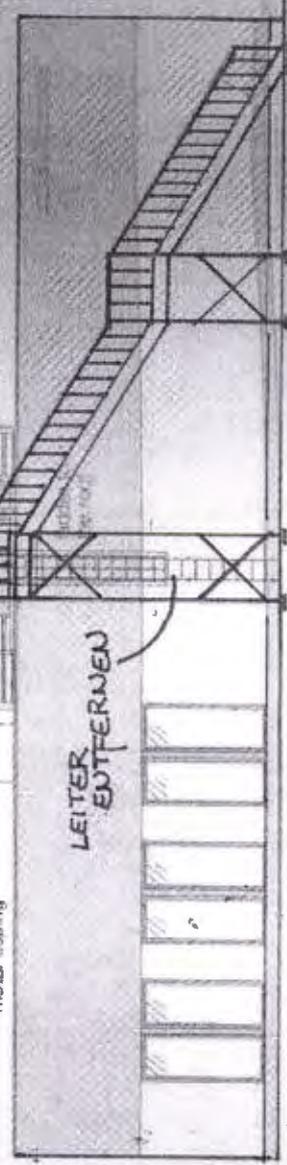
roof penthouse from
trapezoid sheet metal
with insulation

cooling
unit

metal coping

LEITER
ENTFERNEN

Will penetrate from
trapezoid sheet metal
with insulation
ventilation



wfrow W13 W12 W11 W10 W09 W08 window

base

10.00x 41.8
10.00x 41.8
10.00x 41.8

10.00x 41.8

10.00x 41.8