

## PRE-SOLICITATION NOTICE

The American Consulate General, Frankfurt is looking for interested and qualified companies for the Request for Proposal (RFP) SGE500-16-R-0029 for:

### REPLACEMENT OF LIGHT FIXTURES IN THE AMERICAN CONSULATE GENERAL WAREHOUSE IN FRANKFURT, GERMANY

The Regional Procurement Support Office in Frankfurt, Germany intends to issue a Firm Fixed Price Contract in the first quarter of calendar year 2016.

Qualifications required include that firms shall be knowledgeable in written and spoken English and possess all appropriate permits and licenses to perform construction work in Germany.

**NOTE:** Registration in the US System for Award Management (SAM) database is **mandatory** to be considered for award. Offerors may obtain information on registration and annual confirmation requirements via the internet at the help tab of <https://www.sam.gov>.

The magnitude of this project as per FAR 36.204 is between US\$ 25,000 and US\$ 100,000.

The solicitation package will **only be available in the English language**. Solicitation and award will be subject to the federal procurement laws and regulations of the United States of America.

The warehouse is in need of new light fixtures on the ceiling. The Contractor will be required to remove and dispose of existing strip light fixtures, and install 175 government-furnished light fixtures. Included will be removal and replacement of approx. 500 meters of electrical cabling, and the connection to the existing electrical panel. All work must be in conformance to German Electrical Code.

Companies interested in the Request for Offers shall express their interest by e-mail to Mr. David A. Cubitt at [CubittDA@State.gov](mailto:CubittDA@State.gov) (with a copy to [RPSOFrankfurt@state.gov](mailto:RPSOFrankfurt@state.gov)) **no later than midnight on Tuesday, February 25, 2016**, referring to solicitation number SGE500-16-R-0029 in the subject line. It is anticipated that there will be a Site Visit; the exact date, time, and location of meeting will be announced later to those Vendors that have expressed an interest.

The solicitation documents will be supplied only upon request.

All requests for a copy of the solicitation and attachments **MUST** include the following information:

Name and complete physical address of company,  
name and E-mail address of the point of contact,  
proof of SAM registration (i.e. print screen of search record with 'active' record) and  
a short explanation / proof of qualifications.

**APPLICATION FOR SOLICITATION DOCUMENTATION  
CHECK LIST**

In checking the boxes of this check listing, you are acknowledging that your company is able to reach compliance with the following highlighted requirements included in the solicitation.

Business Licenses: In accordance with DOSAR 652.242-73 AUTHORIZATION AND PERFORMANCE (AUG 1999) you will be required to provide written certification of authorization to operate and do business in Germany.

Any entry or work visa requirements issues must be clearly discussed with a plan to mitigate any risk clearly identified.

If you have a DUNS number\* and have been SAM\*\* registered, please include below. Please note that the requirement to obtain a DUNS number and for your company to be SAM registered, will be a mandatory requirement to be considered for contract award.

Duns number: \_\_\_\_\_ SAM Registered: ( ) Yes ( ) No

\* Dunn and Bradstreet: <http://fedgov.dnb.com/webform>

\*\* System for Award Management: [www.sam.gov](http://www.sam.gov)

**The failure to provide the above documentation when submitting your proposal may result in your proposal being found technically unacceptable and removed from the competition without further discussions.**

Solicitation and award will be subject to the laws and regulations of the United States of America. This requirement is being competed utilizing full and open competition procedures.