



AMERICAN CONSULATE GENERAL
Regional Procurement Support Office
Giessenerstrasse 30
60435 Frankfurt am Main
Germany

Tel: (49) 69 7535 3318
E-mail: CatsamakiJ@state.gov

February 10, 2016

PRE-SOLICITATION NOTICE
Solicitation No.: SGE500-16-R-0037

NOTE: This opportunity can also be viewed in Federal Business Opportunities [FedBizOps] using the following link:

<https://www.fbo.gov/notices/23a698ec7a437eda97fe8dbe9db8ab88>

The American Consulate General, Frankfurt provides the following Pre-Solicitation Notice regarding the issuance of a Request for Proposal (RFP) for:

**Alterations / Make-Ready Improvements to an Existing Residence for the
Chief of Mission (CMR) in Asuncion, Paraguay**

The Regional Procurement Support Office in Frankfurt, Germany, intends to issue a Firm Fixed-Price Construction Type Contract during the third quarter of calendar year 2016.

The successful contractor shall perform all engineering and construction services including furnishing all labor, material, and equipment, and services required to construct a new security guard booth and exterior and interior alterations / make-ready improvements to an existing residence located in the Villa Morra neighborhood in the City of Asuncion, Paraguay.

Pursuant to Subpart 36.204 of the Federal Acquisition Regulation (FAR), the estimated magnitude for the entire project is between **\$250,000.00 and \$500,000.00 U.S. Dollars** (Note: the prescribed FAR range determinations provide relatively wide ranges only, in order to give potential offerors a very general orientation as to the magnitude of the work. However, the specified range is not meant to give any indication as to the Independent Government Cost Estimate for this project, which could be at the lower or the upper end of the range indicated).

Qualified companies interested in the solicitation **shall express** their interest by written correspondence to the attention of Ms. Joanna Catsamaki at CatsamakiJ@state.gov , **no later than February 24, 2016** using the solicitation number **SGE500-16-R-0037** in the subject line. **DO NOT TELEPHONE**. All requests for a copy of the solicitation **MUST** include the following information: Name of Firm, DUNS number, Name, Telephone and Fax Numbers, and Email Address of Point of Contact and Complete Physical and Mailing Address of Firm.

The solicitation package/documents **shall not be placed on FedBizOpps. Only companies submitting a letter of interest shall receive a copy of the solicitation package/documents when available.**

The solicitation package will only be available in the English language. All requirements for translations will be at the expense of the Contractor. Additionally, you are **required** to complete and include in your expression of interest the below check list. All requests for the solicitation document that are submitted without the check list, or with an incomplete check list, will be rejected.

Firms shall be knowledgeable in written and spoken English and possess **all appropriate permits and licenses to perform construction work in Paraguay.**

A pre-proposal conference and site visit shall be tentatively scheduled for mid-March 2016, details of which will be provided to interested offerors.

**APPLICATION FOR SOLICITATION DOCUMENTATION
CHECK LIST**

In checking the boxes of this check listing, you are acknowledging that your company is able to reach compliance with the following highlighted requirements included in the solicitation.

Business Licenses to Work in Paraguay: In accordance with DOSAR 652.242-73 AUTHORIZATION AND PERFORMANCE (AUG 1999) you will be required to provide written certification of authorization to operate and do business in Paraguay.

You will be required to provide information that clearly shows you are able to work in the country of Paraguay. Any entry or work visa issues requirements must be clearly discussed with a plan to mitigate any risk clearly identified.

Irrevocable Letters of Credit (ILOC): You shall show by way of a letter from a financial institution that your company will be provided with ILOCs totaling 40% of the value of the contract. The amounts being approved by your bank will need to be written into the documentary proof.

If you have a Duns number* and have been SAM** registered, please include below. Please note that the requirement to obtain a Duns number and for your company to be SAM registered, will be a mandatory requirement upon contract award.

Duns number: _____ SAM Registered: () Yes () No

* Dunn and Bradstreet: <http://fedgov.dnb.com/webform>

** System for Award Management: www.sam.gov

The failure to provide the above documentation when submitting your proposal may result in your proposal being found technically unacceptable and removed from the competition without further discussions.

Solicitation and award will be subject to the laws and regulations of the United States of America. This requirement is being competed utilizing full and open competition procedures.

The Contract Specialist for the administration of this contract is Joanna Catsamaki, Tel. +49 69 7535 3318, email CatsamakiJ@state.gov .